



Job Description

Job Title	Emotional Health and Well-Being Practitioner (Children and young people 2 – 19 years) X2 posts available
Salary	£23,000 - £26,000 per annum for full time hours
Length of Contract	Fixed term for 18 months with potential for extension dependant on funding
Hours of work	Will consider both part time, 25 hours per week upwards and full time, 35 hours per week
Annual Leave allowance	25 days per annum for full time hours
Reporting to	Bolton Together Strategic Lead with therapeutic supervision provided by host organisations
Post hosted by	The post holders will be employed by Fortalice Bolton Lads and Girls Club on behalf of Bolton Together
Base	Bolton base working across specified neighbourhoods with some remote working

Job Purpose

To establish and co-ordinate a central referral Hub for the IThrive model of emotional health and well-being support for children and young people. To provide Information, Advice and Guidance to children, young people, and families. To navigate access to the most appropriate service within the Bolton Together emotional health and well-being offer and the wider community and voluntary sector. To support a collaborative approach to improving children and young people's emotional health and well-being.



Main Duties

1. To co-ordinate one referral point for practitioners, families and young people to access Bolton Together's voluntary sector provision
2. To conduct initial screenings and assessments with children and young people to determine their goals, triage and support access to the most appropriate service within the consortium and the community and voluntary sector
3. To adopt a person-centred approach to supporting young people to develop self-help skills and provide information, advice and guidance
4. To co-ordinate access to support that is evidence based, safe, well led, effective, efficient and responsive
5. To contribute to shared care/support planning and goal setting alongside cross sector professionals and agencies supporting children and young people
6. To support children and young people with their emotional health and well-being, supporting them to feel empowered to achieve positive outcomes
7. To work in partnership with parents/carers to empower them and enable them to support their children
8. To support connectivity and clear communication between voluntary sector partners
9. To develop positive relationships with voluntary sector providers and those referring into the service
10. To support collaborative working with the CAMHS service and the wider health and social care workforce to ensure access to the right service at the right time for children and young people



Other Key Duties

1. To apply safeguarding and child protection procedures and to report as necessary
2. To attend Team Meetings, events and to undertake mandatory training
3. To keep accurate records and collate and analyse data for case management and evidencing of outputs and outcomes
4. To contribute to monitoring and evaluation reports
5. To work flexibly with some potential evening and weekend work by prior agreement.
6. To perform any other duties commensurate with these responsibilities, the grade of the post and skills and qualifications of the post-holder

Person Specification

Qualifications and Experience			
	Essential	Desirable	Assessment Method
Psychology or other health /youth related undergraduate degree or equivalent experience	E		Application
Experience of supporting children and young people with their emotional health and well-being in a therapeutic setting	E		Application and Interview
Experience of adopting evidence-based interventions to support children and young people to improve their emotional health and well being	E		Application and Interview
Experience of triaging referrals		D	Application
Experience of working in the community and voluntary sector		D	Application
Skills and Competencies			
Ability to work collaboratively with a cross sector health and social care workforce	E		Interview
Ability to triage referrals	E		Interview
Ability to adopt assessment/outcome tools with the child or young person	E		Interview
Ability to develop positive relationships to support children and young people	E		Interview
Excellent verbal and written communication skills	E		Application and Interview
Ability to measure outcomes	E		Interview
Ability to adopt a goal focused, person centred approach	E		Application/ Interview
Computer Literate	E		Application



Accurate record keeper	E		Application
A flexible approach and strong and clear decision making	E		Interview
Ability to work in a trauma informed way		D	Interview
Knowledge			
Knowledge of the issues facing children and young people that impact on their emotional health and well being	E		Interview
A knowledge of evidence-based interventions to support with emotional health and well-being	E		Application/ Interview
Knowledge of the iThrive Model to support CYP with their mental health	E		Application/ Interview
Understanding of the importance of the voice of the child/young person	E		Interview
Sound understanding of safeguarding practices	E		Application/ Interview
Understanding of collaboration	E		Application/ Interview
Understanding of the benefits of community assets to improving emotional health and well-being	E		Interview
Understanding of equal opportunities and equity of access	E		Interview
Knowledge of key referral pathways when supporting young people with their emotional health and well being		D	Application
Understanding of ACEs and Trauma informed practice		D	Application
Understanding of the community and voluntary sector in Bolton		D	Application